**Supervision agreement for the doctorate**

**according to § 4 of the BIGSAS Doctoral Regulations**

# Parties involved

|  |  |
| --- | --- |
| Name, first name doctoral candidate |  |
| Name, first name supervisor |  |

|  |  |
| --- | --- |
| Other parties involved (e.g. mentors, co-supervisor) if they can already be named | 1.  2. |

□ The formal requirements for the acceptance to the doctoral studies (according to § 4 BIGSAS Doctoral Regulations) are fulfilled.[[1]](#footnote-1)

□ The doctorate is to be carried out within the framework of a cotutelle procedure with the following institution: […].

# Research project

**2.1 Title of the dissertation:**

**2.2 Dissertation language:**

**2.3 Short description:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Note: Within three months of admission to BIGSAS, the doctoral candidate, in collaboration with his/her supervisor, substantiate the content of the supervision agreement by both developing an Individual Research Training Plan (IRTP) tailored to the doctoral candidate’s research project.

# Supervision

**3.1 Duties**

**Duties of the doctoral candidate:** The doctoral candidate prepares his/her dissertation conscientiously and expeditiously. He/she reports to the supervisor at least [insert period] on the progress of his/her research. In addition, the doctoral candidate is obliged to inform the supervisor immediately of any significant changes in the scientific progress of the project.

**Duties of the Supervisor:** Supervision takes place on an individual basis. The supervisor has to evaluate the submitted interim results and inform the doctoral candidate about them. The advice is to be limited to basic questions so that the scientific achievement does not lose its independence.

**3.2 Consideration of special life situations**

The family situation of the doctoral candidate, in particular the compatibility of family and scientific activity, will be taken into account in the supervision. The doctoral candidate must inform the supervisor of any relevant changes in this area (relocation, illness, parenthood, employment, etc.). If the doctoral candidate is prevented from continuing work on the dissertation for a longer period of time, the supervision agreement can be temporarily suspended in consultation with the supervisor.

**3.3 Procedure in case of conflicts**

In the event of disagreements, misunderstandings or conflicts, these should initially be clarified in a personal discussion with mutual consideration. If an agreement is not possible, a person of trust should be called in as a mediator. The doctoral candidate and supervisor agree on a person of trust.

**3.4 Termination of the supervision relationship**

If it becomes apparent that completion of the dissertation is not assured within the scheduled submission period, the doctoral candidate and supervisor will discuss whether and in what form the doctoral project should be continued. Individual circumstances are to be taken into account in the decision.

Further regulations on the termination of the supervisory relationship result from § 6 para. 3 of the BIGSAS Doctoral Regulations of [date to be added] 2021.

# Funding

The livelihood of the doctoral candidate is ensured through:

□ a position at the University of Bayreuth

from\_\_\_\_\_\_\_\_ until\_\_\_\_\_\_\_\_\_

□ a third-party funded position at the University of Bayreuth

from\_\_\_\_\_\_\_\_ until\_\_\_\_\_\_\_\_\_

□ a scholarship by: […]

from\_\_\_\_\_\_\_\_ until\_\_\_\_\_\_\_\_\_

□ a position outside the University of Bayreuth at: […]

from\_\_\_\_\_\_\_\_ until\_\_\_\_\_\_\_\_\_

□ savings in a German blocked account in the amount of \_\_\_\_\_ Euro (proof is available)

□ Other: […]

The doctoral candidate and supervisor hereby acknowledge that BIGSAS does not provide any possibility of basic funding for living expenses. The doctoral candidate and supervisor further confirm that any applications of this kind will be waived during the doctoral period.

# Principles of good scientific practice

The doctoral candidate and the supervisor agree to comply with the rules of good scientific practice. In particular, the doctoral candidate undertakes to write the thesis entirely by him/herself. Both agree to respect each other's copyrights. The statutes of the University of Bayreuth for protection of the standards of good scientific practice and for dealing with scientific misconduct of May 10, 2012, in the version in force, apply here.

Discussed on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

by

Name, first name doctoral candidate Signature

and

Name, first name supervisor Signature

1. A copy of this supervision agreement, signed by the doctoral candidate and the supervisor, must be submitted with the application documents for admission to BIGSAS and remains with BIGSAS. [↑](#footnote-ref-1)